

LOCKE TOWNSHIP BOARD OF TRUSTEES MEETING MINUTES
September 11, 2018

Draft 9-14-2018
Approved _____

The Locke Township Board met September 11, 2018 in the Locke Township Hall, 3805 Bell Oak Road.

Present: Hart, Turner, Fuller, Schulz. Also, present: Aaron Stevens, CPA, Principal, Stevens, Kirinovic & Tucker, PC.

Absent: VanDooren.

Call to order at 7:00 PM by Supervisor Hart followed by pledge to flag.

Arrive VanDooren at 7:01 PM.

Additions to agenda/approval of agenda: Addition of 2018-19 snow removal to agenda.

Public Comment/Presentations: Presentation of Locke Township 2018 audit by Aaron Stevens.

New Business:

2018 road work recommendation received from ICRD. Motion Hart, second VanDooren to enter into agreement with the ICRD at a cost of \$85,000.00. Roll call vote: Yes-Hart, VanDooren, Schulz, Fuller, Turner; No-None; Absent: None. PASSED {5-0}.

IT Right, assessor computer original quote \$1294, quote remains same.

Apex software, license and installation- approximate cost \$1200.00 for assessor computer.

Motion Hart, second Fuller to purchase Apex software (\$600.00), license (\$295) and installation by IT Right (\$135.00-\$270.00). PASSED {5-0}.

Agreement with HSC Services for Apex Sketch entry proposal of \$4050.00. Motion Hart, second Fuller to enter into agreement with HSC for Apex Sketch entry at a cost of \$4050.00, as set forth in proposal dated June 14, 2018. PASSED {5-0}.

Williamstown Twp, letter of support for Ingham County grant for Red Cedar River log clean-up. Consensus of support.

Resolution to Commemorate & Honor those who served in WWI. Consensus to proceed with resolution.

Cemeteries-

Bell Oak Cemetery- partial fence replacement & 2 trees to cut.

Rowley Cemetery- Rowley Rd entrance, crushed stone for driveway; landscape company to trim bushes around center monument; haul away old cement \$80-\$100.

Security/Threat Assessment report items:

Sign- Emergency Evacuation Gathering Point OR Emergency Assembly Area.

Color- Fluorescent yellow green OR Fluorescent yellow OR White.

Size 12" x 12" \$30.59 est OR 18" x 18" \$64.09 est [our parking signs are 12 x 18].

Language- English only OR English and Spanish. No action.

Webster & Griffes snow removal/salting for 2018-19, \$70/hr; \$90 per occurrence. Consensus to continue with Webster & Griffes for 2018-19 snow removal/salting.

Unfinished Business:

Vinyl & Tile floors professionally cleaned. Quote from Dan's Cleaning: \$890.00 to strip and wax vinyl tile and \$720.00 to clean tile, grout and reseal grout. Motion Turner, second Fuller to accept quote from Dan's Cleaning to professionally clean vinyl and tile floors. PASSED {5-0}.

Reports:

*Treasurer-Treasurers report distributed. Motion Fuller, second VanDooren to approve accounts payable checks #4276-#4299 in the amount of \$11,774.50. PASSED {5-0}. Fuller met with Huntington Rep concerning Twp accounts, Rep suggested doing away with two accounts to earn more interest, and placing some monies in CD's.

*Clerk- August 14, 2018 minutes. Motion VanDooren, second Schulz to approve minutes of August 14, 2018 regular Board of Trustees meeting. PASSED {5-0}.

*Trustee- Larry Schulz questioned Brush clean-up on Haslett Road and excessive speed of traffic on Haslett Road. VanDooren reported on the Planning Commission

*Supervisor-Carpets have been cleaned @ \$295 w/scotchguard.

*Zoning Administrator- August report, building permits update.

Communications, seminars, etc.

Sept 26. ICC/MTA workshop, OMA, RTF, Nov 6 ballot, MMA, solar & wind RSVP by 9-20 \$0.

Oct 18 MTA, On the Road 2018 Regional Meeting, Chelsea 8:30-3:45 \$113.

Apr 1-4, 2019 MTA Annual Conference & Expo, Grand Rapids.

Public Comment: None.

Any Other Business: Motion Hart, second Turner to add ck #4300 for \$10.00, to accounts payable, for Kitchenmaster to attend Sept 26 ICC/MTA workshop. PASSED {5-0}.

Adjournment: Motion Schulz, second Fuller, to adjourn meeting. PASSED {5-0}.

Meeting adjourned at 8:30 PM.

Glenda S Turner

Locke Township Clerk