

**LOCKE TOWNSHIP BOARD OF TRUSTEES MEETING MINUTES**  
**August 14, 2018**

**Draft 8-19-2018**  
**Approved \_\_\_\_\_**

The Locke Township Board met August 14, 2018 in the Locke Township Hall, 3805 Bell Oak Road.

Present: Hart, Turner, Fuller, Schulz, VanDooren. Also, present: Jean Schulz.

Call to order at 7:00 PM by Supervisor Hart followed by pledge to flag.

Additions to agenda/approval of agenda: None.

Public Comment/Presentations: Scott Cunningham-HSC Services presented information on the Apex software assessing program/computer upgrading.

**New Business:**

2018 road work recommendation from ICRD {agreement not yet received}.

I T Right, assessor computer quote \$1294, server is compatible. Motion Fuller, second VanDooren to accept quote from I T Right for assessor computer, pending memory is sufficient and price is consistent with quote. PASSED {5-0}.

HSC Services proposal for Apex sketch entry \$4050, Apex software \$295. Table until further information on costs associated with Apex program.

Cemeteries- Hart explained need for maintenance/repairs in:

Bell Oak Cemetery- partial fence replacement & 2 trees to cut.

Rowley Cemetery- Rowley Rd entrance, crushed stone for driveway; landscape company to trim bushes around center monument; haul away old cement.

Quotes needed for work to be done in cemeteries. Consensus to get attorney opinion on Rowley Cemetery driveway.

NIESA response/summary reports distributed. 20171231 audit [available upon request].

Ingham County Sheriffs Office-Security/Threat Assessment report distributed.

Discussion of AED use and replacement of pads.

Unfinished Business: Vinyl & tile floors professionally cleaned, carpet cleaned. Quote received from Carpet Masters of; \$235.00-clean carpet or \$295.00- clean carpet and scotchguard. Motion Turner, second Fuller to accept quote for \$295.00 from Carpet Masters to have carpets cleaned and scotchguard. PASSED {5-0}.

**Reports:**

\*Trustee- Larry Schulz questioned trees on Haslett Rd and sheriff patrol on Haslett Rd.

\*Treasurer-Treasurers report distributed. Motion Fuller, second VanDooren to approve accounts payable checks #4244-#4275 in the amount of \$16,264.15. PASSED {5-0}.

\*Clerk- July 10, 2018 minutes. Hart noted an error in July 10, 2018 minutes; should read: "*The Locke Township Board met July ~~12~~ 10, 2018 in the Locke Township Hall, 3805 Bell Oak Rd*". Motion VanDooren, second Fuller to approve the minutes of July 10, 2018 regular Board of Trustees meeting, as amended. PASSED {5-0}. Update on Primary election.

\*Supervisor-NIESA response/summary reports; Deputy Doyles Security Awareness response; met with/Ing Co Sheriff Sgt. Jeff Weiss to review twp hall security; Road complaints; Explanation of NIESA purchase of command vehicle for Director.

\*Zoning Administrator- July report, building permits update.

Communications, seminars, etc.

ICC-MTA meeting Wednesday, Sept. 26, 2018 at Delhi Twp 4-8 PM.

Public Comment: None.

Any Other Business: None.

Adjournment: Motion Schulz, second VanDooren, to adjourn meeting. PASSED {5-0}.

Meeting adjourned at 8:30 PM.

Glenda S Turner

Locke Township Clerk